

*In this activity students will develop possible interview questions, conduct mock interviews and provide feedback to one another as they prepare for the real job interview process.*

## LIFE: ACTIVITY 2

# MASTERING THE JOB INTERVIEW

1. As a class, discuss the following questions about job interviews:
  - What is the main purpose of a job interview?
  - What is the employer or interviewer looking for in an applicant?
  - What types of questions may be asked?
  - What are some do's and don'ts for a job applicant during the interview?
  - What can you do to prepare for an interview?
2. Pair up students and have each pair decide which partner will be the interviewer and which one will be the job applicant. If time permits, have both students prepare for both roles. Assign each pair specific job interview scenarios. Some examples might include:
  - Retail store manager interviewing for a part-time clerk
  - Daycare center director interviewing for a child care worker
  - Sit-down restaurant manager interviewing for a host/hostess
  - Fast-food restaurant manager interviewing for a food preparer
  - Movie theater manager interviewing for a concession employee
3. Provide students time to prepare for their roles. Interviewers should generate a list of questions to ask the applicants. Applicants should try to anticipate the questions and be prepared to respond. They may also wish to prepare a brief resume to provide during the job interview.
4. Have each pair conduct their interview in front of the class. After they have presented, ask for feedback from the rest of the class and discuss the positive and negative aspects of the interview.

### Take it to the NEXT level:

Discuss proper interview attire and hygiene. Have a "fashion show" where students come dressed in interview-appropriate outfits.

To follow reading and discussion of **TAke Charge of That Job Interview** on page 49.



### Florida Standards Assessment

- LAFS.1112.RH.3.9  
 Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

### Materials/Preparation

- Adequate classroom space to conduct mock interviews
- Paper and pen or pencil